

To all parents with students
using bus transportation



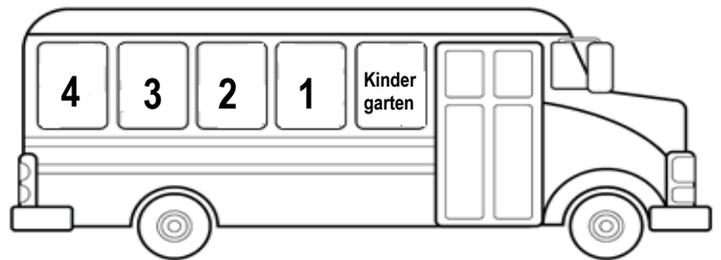
Hohenfels, 30.11.2018

Dear Parents,

Lately, we've had numerous complaints from the bus driver as well as students regarding the conduct of students during bus transportation. Standing up and running around during transportation, arguments, yelling or even refusing another student a seat occur on a daily basis and will not be tolerated!

To ensure safe transportation without disturbances, all students are required to display responsible conduct in order to provide stress-free transportation to school and back home for all students. Additionally, all instructions by the bus driver must be obeyed! Furthermore, our fourth grade students are instructed to act as bus monitors and their instructions must be followed as well.

To avoid conflict, all students are required to strictly observe a seating arrangement, organized by grade level. In general, Kindergarten children are to sit in the front of the bus, followed by 1st, 2nd, 3rd and 4th grade in this order.



It is crucial, to provide safe and anxiety-free bus transportation to our students and therefore, bus driver and bus monitors are instructed to report students who do not adhere to the rules to their respective teachers. Repeated violation of the bus rules will result in suspension from transportation for 1 to 2 weeks at a time.

Overleaf, you find our bus rules. Please discuss the rules with your child as well as the consequences for non-compliance.

We thank you kindly for your continued support.

Respectfully,

Teresa Brey
Principal



Student: _____, Grade _____

I have received and took note of the parent letter regarding the **school bus rules**. We will discuss the rules as well as consequences for non-compliance with our child.

Date

Signature



School Bus Rules

1. The most important rule: Never cross the road in front or behind a stopping bus! Always wait until the bus has departed, then make sure if it's safe to cross the road.
2. Be on time at the bus stop. You should arrive 5 minutes prior to the scheduled departure time.
3. Always remember: The bus stop is not a playground! Playing or running children can easily step on the roadway.
4. Keep a distance of at least 1 meter from an arriving or departing bus.
5. Follow the instruction of the bus driver and bus monitors.
6. Safe and quick boarding and exiting the bus can only be ensured without shoving and pushing! Hold on to the handles when boarding or departing the bus.
7. Find a free seat quickly. Reserving a seat is not allowed! Move over if another student would like to take the seat next to you.
8. Place your book bag on the floor in front of your seat or hold it in your lap. Backpacks may not be placed in the aisle as other students could trip over the bag. Bags should also not be placed on other seats as these are required for other students to sit.
9. Remain seated during the entire drive. Running around, playing or fighting is not tolerated!
10. If no seat is available, find a safe standing place where you are able to safely hold on during transport. Avoid the area of the stairway.
11. Willful destruction or soiling is not tolerated! If you notice damages on the bus, please inform the driver.
12. You expect your fellow students to comply with the bus rules, behave respectfully and be supportive. So, behave adequately and follow the rules, remain respectful and offer support at all times.

